



2024 Standard Rental Rates

Theater Rental Rates

The Theater at the Riverside Arts Center (RAC) can be rented for theater, music, dance, and other performances and arts-related events. In addition to the theater itself, unless otherwise specified, the rental includes use of the lobby, box office, dressing room and backstage area. A much more complete description of the facility and the theater rules is available in our *Theater Renters' Guide*: riversidearts.org/theater. Normal move-in and move-out times for weekly rentals are Sunday at 6 PM, and for daily rentals are 8 AM and 2 AM, respectively. The public must exit the building by 11:59 PM.

Those interested in renting the theater for an arts event should contact the Theater Rental Coordinators at theater@riversidearts.org. **Companies new to RAC will be asked to fill out a reference form and references will be checked before a rental agreement can be confirmed.**

Artist Studios Rental Rates

Dimensions: Between 120 to 150 square feet

The five Artist Studios include white wood & brick walls, gray cement floors, overhead lights, heat & air shared, and a locking door.

Depending on the size of the studios, they are rented between \$180-\$190 per month.

Note: No art studios available at this time. Let us know if you'd like to be added to the waitlist.

Dance Studio Rental Rates

Dimensions: Dance Studio Floor Space: 39' x 33'

Waiting Area: 34' x 14'

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm

Per Hour \$20

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)

Per Hour \$30

Gallery Rental Rates

Dimensions: Gallery total floor space: 3000 square feet

Usable floor space around: 2600 square feet

The gallery hosts a rotating exhibition open to the community Thursday-Saturday and uses a sliding scale for appropriate events. We have 10 wall sections for hanging artwork and several pedestals for 3D work.

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm
Per Hour \$40

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)
Per Hour \$50

Off-Center Rental Rates

Dimensions: Off Center Street Front: roughly 39' x 36'

Off Center Workroom (kitchen): 15' x 11'

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm
Per Hour \$40

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)
Per Hour \$50

Rehearsal Studio 1 Rental Rates

Dimensions: Studio #1: 42' x 19' with 17 ft of mirrors along one wall, art sink, two walls of windows, piano, optional tables and chairs, projector screen, and laminate floor.

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm
Per Hour \$20

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)
Per Hour \$25

Rehearsal Studio 2 Rental Rates

Dimensions: Studio #2: 14' x 19' No windows, carpeted floor

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm
Per Hour \$20

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)
Per Hour \$25

Top Floor Rental Rates

Top Floor Main Room (TF-M)

Dimensions: 22'x51' Large windows with natural lighting and track lighting, kitchenette, bathroom, AV equipment, projector and automatic projector screen. Direct access to the elevator, which goes to the ground level.

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm
Per Hour \$50

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)
Per Hour \$60

Top Floor Room A (TF-A)

Dimensions: 19'x11'9" Large window, track lighting lockable door with keycode

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm
Per Hour \$20

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)
Per Hour \$25

Top Floor Room B (TF-B)

Dimensions: 19'x19'9" Two large windows, storage closet, track lighting, lockable door with key code

Weekday Rentals (Monday, Tuesday, Wednesday or Thursday) until 3pm
Per Hour \$30

Evening (after 3pm) and Weekend Rentals (Friday, Saturday or Sunday)
Per Hour \$35

*There is a \$40 fee for RAC staff to bring up tables and chairs for each of the three spaces on the Top Floor.

Special Events

SPECIAL EVENT FEE** \$250 for 6 hours
\$40/additional hour

Special events at RAC are any events that require more set-up, clean-up, than our standard 15 minutes given to each rental before and after the event. This includes but is not limited to

fundraisers, galas, full productions, non-mission related events, etc. The Riverside Arts Center has the discretion to label any event that includes excessive support as a “Special Event” and that organization will be charged the additional Special Event fee. The special event fee is in addition to the hourly rate of your event. You will be asked to provide hours your event is taking place.

Security/Damage Deposit

All rentals require a refundable security/damage deposit to reserve the space.

Theater and Gallery	\$150
Studios and Off-Center	\$100

*A \$20 non-refundable application fee will be required for organizations renting studio space or the Gallery for the first time. This fee covers onboarding time and processing.

*A \$100 refundable trash removal fee will be charged for all rentals. This fee is to be refunded if the renter properly disposes of all garbage after the event prior to the end of the lease period.

*To request adding staff member assistance to your rental contract at the rate of \$50 per hour, please inform our team. Scheduled based on staff availability.

Cancellation Policy for Studio Rental

*****Theater Rentals have a separate cancellation policy*****

We understand that plans can change, and sometimes it's necessary to cancel or reschedule a studio rental booking. To ensure a fair and consistent approach for all our clients, we have established the following cancellation policy:

1. Studio and Gallery Cancellation Notice:

- 1.1. Clients are required to provide a minimum of 14 days notice for cancellations or changes to their studio rental booking.
- 1.2. Cancellations made within 14 days of the scheduled rental period will be subject to the cancellation fees outlined below.

2. Studio and Gallery Cancellation Fees:

- 2.1. Cancellations made at least 14 days prior to the scheduled rental period will not incur any cancellation fees.
- 2.2. Cancellations made within 14 days of the scheduled rental period, as well as no-shows, will forfeit the deposit and be charged 50% of the full rental amount.
- 2.3 Cancellations made less than 7 days prior to the scheduled rental will result in forfeit of the deposit and be charged the full rental amount. (Please see 5 and 7 for cancellations due to special circumstances.)

3. Studio and Gallery Rescheduling:

3.1. Clients who wish to reschedule their rental booking may do so with a minimum of 14 days notice at no additional charge, subject to availability.

3.2. Rescheduling requests made within 14 days of the scheduled rental period may be accommodated, subject to availability, but will not exempt the client from applicable cancellation fees if the original booking is not used.

3.3 Rentals can be rescheduled one time. After that the rental is canceled and must be rescheduled as a separate rental.

4. Studio and Gallery Refunds:

4.1. Refunds for cancellations will be processed within 7-10 business days from the cancellation date.

4.2. Refunds will be issued using the same payment method used for the original booking.

5. Studio and Gallery Force Majeure:

5.1. In the event that circumstances beyond a client's control, such as severe weather, natural disasters, or other unforeseen emergencies, prevent them from using the rental studio, exceptions to the cancellation policy may be considered. Documentation may be required to support such claims.

6. Studio and Gallery Communication:

6.1. All cancellation or rescheduling requests must be made in writing.

6.2. It is the client's responsibility to ensure that the cancellation or rescheduling request has been acknowledged by our team.

7. Studio and Gallery Special Considerations:

7.1. For long-term or recurring bookings, a separate cancellation policy may be negotiated and outlined in the rental agreement.

7.2. Clients with a history of timely cancellations and adherence to the policy may be granted leniency in exceptional cases, subject to management's discretion.

8. Property Damage and Liability

8.1 Renter assumes responsibility for damage to Riverside Arts Center property.

8.2 Items damaged must be reported, replaced, and/or paid for in full by the renter within a reasonable amount of time to be agreed upon with RAC staff.

By adhering to this cancellation policy, we aim to maintain a fair and transparent approach to studio rental cancellations and rescheduling, ensuring a positive experience for all while effectively managing our resources. Please feel free to reach out to our team if you have any questions or need further clarification on our policy: info@riversidearts.org.

Contact

To rent, please complete the Rental Inquiry Form at
<https://www.riversidearts.org/rent-space/>

For other inquiries please contact info@riversidearts.org.